

State of Louisiana - 40<sup>th</sup> Judicial District Court  
Parish of St. John the Baptist

**JUROR'S REQUEST FOR DISQUALIFICATION, EXEMPTION OR EXCUSE**

(Complete this form **only** if you do not qualify for jury service or are seeking an exemption or an excuse.)

Name \_\_\_\_\_ Juror No. \_\_\_\_\_

Address \_\_\_\_\_ Jury Trial Date \_\_\_\_\_

\*Telephone No. (\_\_\_\_) \_\_\_\_\_

**QUALIFICATIONS**

You must meet **all five** of these qualifications:

	Yes	No
1. Citizen of US and resident of St. John Parish for one full year prior to date of jury service AND	_____	_____
2. Eighteen (18) years old or older AND	_____	_____
3. Able to read, write and speak the English language and possessed of sufficient knowledge of the language AND	_____	_____
4. Not interdicted or incapable of service because of mental or physical infirmity AND	_____	_____
5. Not indicted for a felony nor convicted of a felony for which there has been no pardon. (Provide documentation)	_____	_____

**EXEMPTIONS**

If you wish to claim an exemption you must check one of the following, if you meet the criteria:

1. Seventy (70) years old or older. Date of Birth \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ \_\_\_\_\_ Yes
2. Prior service as a grand or petit or trial juror within the immediate past two years prior to this subpoena's date of service. \_\_\_\_\_ Yes  
(Provide proof; or if in St. John Parish, date of service and type of trial)

**EXCUSES**

If you wish to be excused from jury service or deferred to another date for reasons of ***undue hardship or extreme inconvenience***, explain your excuse and provide supporting documentation. Medical excuses must be accompanied by a doctor's excuse specifically referencing inability to serve.

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**Important!** Sign and return this completed form in the envelope provided **within 5 days**. Remember to enclose supporting documentation and place a stamp on the envelope. Only legibly written or typed requests for excuses will be considered, and **no excuses will be granted by telephone.** Be sure to provide a **phone number** so you can be notified if you are excused. **Do not call the judge's office** unless you have not received a response 48 hours before the date you are to report.

I hereby acknowledge receipt of the accompanying subpoena, and I have completed the form truthfully and accurately.

Signature \_\_\_\_\_